

CONSTITUTION

Revised 17 February 2017	Revised 9 April 1999
Revised 20 February 2015	Revised 1 August 1995
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Revised 10 February 2009	Revised 17 May 1990
Revised 4 February 2007	Revised 20 January 1989
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1. The name of this organization shall be the Texas Association of Supervisors of Mathematics.
2. The object for which it is formed is to assist in promoting effectiveness in supervision, coordination, and teaching of mathematics, especially in the elementary and secondary fields, by holding meetings for the presentation and discussion of papers; by conducting public discussion groups, forums, panels, lectures, or other similar programs; by conducting or promoting investigations for the purpose of improving the teaching of mathematics; and by the publication of papers, journals, books, and reports; thus vitalizing and coordinating the work of mathematics supervisors across Texas and bringing the interests of mathematics to the attention and consideration of the larger educational community in Texas.
3. The management of the organization shall be vested in a board of not less than four officers/directors, or such greater number of officers/directors as may be provided for in the by-laws of the organization, as amended from time to time.
4. The organization shall be exclusively a charitable, scientific, and educational organization within the meaning of Section 501(c)(3) of the Internal Revenue Code, as currently in effect or as hereafter amended from time to time, provided, however, that the organization shall not operate a post-secondary educational institution or vocational school, nor shall it be authorized to receive any child for care or placement apart from his/her own parent or guardian.
5. The organization is not organized for profit or pecuniary benefit. It is a membership organization without stock or stockholders. No part of the revenue or income of the organization shall inure, either directly or indirectly, to the benefit of any member, officer, employee or any private individual or to the benefit of any corporation or organization, any part of the net earnings of which inure to the benefit of any private individual, provided, however, that this shall not prevent payment of reasonable compensation for services actually rendered to or for the organization in effecting its purposes.
6. The organization shall not, directly or indirectly:
 - a. Devote any substantial part of its activities to the carrying on of propaganda or otherwise attempting to influence legislation, or participate or intervene, by the publication or distribution of statements or otherwise, in any political campaign on behalf of or in opposition to any candidate for public office;
 - b. Make any accumulation of income unreasonable in amount or duration or invest income in any manner to jeopardize the fulfillment of the objects of the organization;
 - c. Engage in any activity affecting the organization's right to full tax exemption as a charitable, scientific, or educational organization under Federal laws or the laws of Texas or local governmental bodies;
 - d. Make any loan to any of its officers or directors; nor shall it, directly or indirectly devolve any pecuniary or economic benefit upon any member, sponsor, donor, creator, director, officer, or employee by reason or virtue of, or through:
 1. The loan of any part of its income or property to any such person or organization without the receipt of adequate security and a reasonable rate of interest; or
 2. The purchase of any property from any such person or organization for more than adequate consideration in money or money's worth or the sale to any such person or organization for less than adequate consideration in money or money's worth or any other transaction with any such person or organization which might result in the diversion of the income or property of the organization.

7. If, at any time, the organization shall cease to carry out the purposes as herein stated, all assets and property held by it, whether in trust or otherwise, shall, after the payment of its liabilities be paid over to an organization, selected by the final Executive Board of the organization, which has similar purposes and has established its tax-exempt status under Section 501(c)(3) of the Internal Revenue Code as now enacted or as it may hereafter be amended, and such assets and property shall be applied exclusively for such charitable, scientific, and educational programs.

By-Laws

Article I

Name, Purpose, Affiliation

- A. Name. This organization shall be known as the Texas Association of Supervisors of Mathematics (TASM).
- B. Purpose. Its object shall be to assist in promoting effectiveness in supervision, coordination, and teaching of mathematics, especially in the elementary and secondary fields, by holding meetings for the presentation and discussion of papers; by conducting public discussion groups, forums, panels, lectures, or other similar programs; by conducting or promoting investigations for the purpose of improving the teaching of mathematics; and by the publication of papers, journals, books, and reports; thus vitalizing and coordinating the work of mathematics supervisors across Texas and bringing the interests of mathematics to the attention and consideration of the larger educational community in Texas.
- C. Affiliation. This organization shall be affiliated with the National Council of Teachers of Mathematics (NCTM) and the National Council of Supervisors of Mathematics (NCSM), and shall work with the Texas Council of Teachers of Mathematics (TCTM), and the Conference for the Advancement of Mathematics Teaching (CAMT) in matters of common interest.

Article II

Membership and Dues

- A. Any individual or institution interested in mathematics education shall be eligible for membership in TASM.
- B. The Executive Board may recommend various types of membership in TASM and the dues associated with each type of membership. Any changes in membership type, privileges, or dues shall be approved at a regular meeting of the organization by two-thirds (2/3) vote of the eligible voting members, present and voting, provided the members have been notified of the recommendation at least thirty (30) days prior to the vote.
- C. The types of membership are:
- A. Full Membership:
1. Membership in this organization is open to those persons who are actively employed in a public or private setting and participate in the training, supervision, and/or evaluation of teachers of mathematics, either at the state, region, district, or college/university level.
 2. Full members are eligible to hold an elected office and have voting privileges.
- B. Associate Membership:
1. Those persons who are not employed in a public or private setting, either at the state, region, district, or college/university level are eligible for Associate membership.
 2. Associate members may not be a candidate for an elected office.

Article III
Officers, Duties of Officers, Executive Board, Committees

A. Elected Officers.

The elective officers of TASM shall be the President, President-Elect, Vice-President, Secretary, Treasurer, and the immediate Past President.

B. Duties.

The duties of the elected officers shall be as follows:

1. President

- a. To preside at the meetings of the organization and the Executive Board.
- b. To administer the affairs of the organization.
- c. To appoint a Web Master, NCTM Representative, Governmental Relations Representative, CAMT Representative, Parliamentarian, and NCSM Representative subject to the approval of the Elective Officers.

2. President-Elect

- a. To fill the chair of the President in the absence of the President.
- b. To serve in a mentoring capacity for the President.
- c. To chair the awards committee.
- d. To perform others duties as needed for the President.

3. Vice-President

- a. To fill the chair of the President-Elect in the absence of the President-Elect.
- b. To assist in the administration of the affairs of the organization.
- c. To be in charge of the program for each regular meeting.
- d. To be in charge of procuring a location for each regular meeting.
- e. To serve as an ex-officio member of the Nominating Committee, verifying TASM members on slate are eligible for election.

4. Secretary

- a. To keep an accurate record of the meetings.
- b. To prepare and present a Secretary's Report for every Executive Board meeting and every regular meeting of the organization.
- c. To notify members of the meetings.
- d. To coordinate the preparation of the ballot and notify the membership of the on-line voting procedures.
- e. To coordinate the preparation and distribution of any proposed amendment(s) in the by-laws to members at least thirty (30) days prior to the meeting at which such amendments will be considered by the organization.
- f. To notify each member of the organization about the posting of the corrected constitution and by-laws to the TASM Website after any amendment or revision to the by-laws or constitution has been approved by the organization or by the Executive Board.

5. Treasurer

- a. To prepare and present a Treasurer's Report for every Executive Board meeting and every regular meeting of the organization.
- b. To maintain a roster of the membership of the organization and provide each member with an electronic copy of the roster once a year.
- c. To be in charge of all receipts and disbursements of the organization.
- d. To give to the organization an annual financial report, a membership report, and any other reports as required by the President.
- e. To present all records and accounts for audit as directed by the Executive Board.
- f. To prepare and submit all required IRS forms to maintain tax-exempt status.

6. Past President

- a. To fill the chair of the President in the absence of the President, President elect, and Vice-President.
- b. To serve in an advisory capacity for the President.
- c. To chair the awards committee.

The duties of non-elected positions shall be as follows:

7. Web Master

- a. To update the TASM website as necessary
- b. To assist the secretary with the electronic election

8. NCTM Representative

- a. To update the TASM membership on position statements, upcoming events, national focus, national conference and other topics deemed important by the representative.
- b. To attend the NCTM national conference and the delegate assembly

9. Government Relations Representative

- a. To update TASM on government issues, both state and federal, concerning mathematics education
- b. To attend SBOE meetings when necessary to represent TASM

10. CAMT Representative

- a. To represent TASM on the CAMT Board for a 3-year term
- b. To update TASM on CAMT conference including needs for speakers, volunteers and other areas
TASM membership can assist in the state mathematics conference
- c. To perform all duties delegated by the CAMT Board

11. Parliamentarian

- a. To maintain parliamentary procedures during the TASM Board meeting and the TASM business meeting

12. NCSM Representative

- a. To update the TASM membership on position statements, upcoming events, national focus, national conference and other topics deemed important by the representative.
- b. To attend the NCSM national conference and the affiliate meetings

13. Executive Board: The Executive Board shall consist of the elective officers, including the immediate Past President or President-elect, and the NCTM Representative, Web Master, Governmental Relations Representative, CAMT Representative, Parliamentarian, and NCSM Representative.

- a. The voting members of the Executive Board shall consist of all the elective officers as well as the appointed positions as designated in Article III, B.1.c.
- b. The Executive Board shall have general supervision of the activities of TASM and supervise the expenditure of funds.
- c. The Executive Board is authorized to revise the constitution of the organization as needed to maintain the tax-exempt status of the organization. Such revisions shall be reported to members at the next regular meeting of the organization.

14. Committees: The president shall appoint such committees, as he/she deems necessary to conduct the affairs of this organization.

Article IV
Elections, Terms of Office and Vacancies

Section 1. Elections

- A. Not later than Fall Meeting, the President, with the advice of the Executive Board, shall appoint a nominating committee composed of three members of the organization. The Vice-President shall serve as an ex-officio member of the nominating committee. Official members of this nominating committee shall not be from the same or contiguous school districts nor shall have served on a nominating committee of this organization during the past two years. The nominating committee shall propose the names of at least two members as candidates for each elected office.
- B. The Secretary shall coordinate the preparation of a ballot including the names proposed by the nominating committee, with space for write-in candidates. These ballots shall be distributed not later than 10 May. Votes must be submitted on or before 1 June to the chairman of the nominating committee to be counted and verified in the presence of at least one other member of the Executive Board.
- C. Candidates for each office shall be full members and shall be elected by a majority of the votes cast.

Section 2. Terms of Office and Vacancies

- A. The term of office for all elective officers of this organization shall be two years, beginning with the installation of Officers at the CAMT meeting and ending at the CAMT meeting where the newly elected officer is installed in their position. Each term of office shall be limited to two consecutive terms.
- B. The officers shall serve staggered terms with the Secretary elected in odd-numbered years and the President-Elect, the Vice-President and the Treasurer elected in even-numbered years.
- C. Officers who change from full membership to associate membership during their term of office shall be allowed to complete their term.
- D. In case of a vacancy in the office of the President, the President-Elect shall succeed to the presidency. All other vacancies on the Executive Board shall be filled for the unexpired term by vote of the members of the Executive Board.

Article V
Meetings, Quorums, Rules of Order

- A. There shall be at least two meetings of this organization during each school year.
- B. At any meeting of TASM, a quorum shall consist of the members present.
- C. A majority of the voting members of the Executive Board shall constitute a quorum for the transaction of business.
- D. Roberts Rules of Order, Revised, shall govern the conduct of all meetings of the Executive Board and TASM.

Article VI
Amendments

- A. Amendments to these by-laws may be made at any regular meeting of the organization by a two-thirds (2/3) vote of the eligible voting members, present and voting, provided that such amendments have been distributed to members at least thirty (30) days before the date of such meeting.
- B. Revisions to the constitution may be made by the Executive Board as needed to maintain the tax-exempt status of the organization. Such revisions shall be reported to members at the next regular meeting of the organization.